



St. Regis Academy
8941 James A. Reed Road
Kansas City, MO 64138, Ph: 816-763-5837
www.regisacademy.org

Dear Parents/Guardians,

The choice for your child's spiritual, emotional and academic development is deeply important. We thank you for your interest in St. Regis Academy

St. Regis Academy has a rich tradition of excellence serving children for over 50 years. Our Academy is accredited and enrolls children from 2 years of age through 8th grade. We are dedicated to providing an excellent academic experience rooted in the Catholic faith and giving your child the tools to master skills needed at each grade level and to carry with them throughout their lives.

We know that a strong spiritual and moral foundation illuminates and connects all academic learning. In partnership with parents, St. Regis Academy aims to provide a Catholic Liberal Arts Education centered on Christ. We seek to cultivate an environment that fosters a scholar's natural desire for Truth, Beauty and Goodness. We prepare scholars to think critically, reason logically, articulate clearly, and engage others persuasively. Our enrollment includes racial, ethnic, and economic diversity within the body of Christ providing a wealth of opportunity for scholars to grow in virtue by pursuing spiritual, emotional and academic excellence.

In this packet, you will find a **2022-2023 Application Form** with information about tuition rates and fees. Your timely completion of this form and payment of the Application Fee helps us make important decisions about staffing and class sizes for next year. The application process for K-8th is complete when the Application Fee is paid.

You will also find a ***Blackbaud Tuition Management/Smart Tuition Payment Plan Form for K-8 families. (Preschool families have a different payment arrangement. Please read the Preschool Program information sheet enclosed.)*** St. Regis Academy handles all K-8 tuition payments through *Blackbaud/SmartTuition Management*. Please fill out the form and return it to the school office.

Kindergarten – 8th grade families will have the opportunity to apply for tuition assistance. There is a \$35 non-refundable fee to apply.

For new families, we will also need:

1. **School records from your child's previous school, including IEP or other academic documentation. (A records release form is enclosed.)**
2. **Immunization records for your child**
3. **A copy of your child's birth certificate.**

* **Scholars are not permitted to start without these 3 items.**

In addition, all parents must attend a Protecting God's Children Class by August 31. Please go to virtus.org to find the information regarding the Protecting God's Children classes.

Also included is information about our ***Preschool Program, Kindergarten Program, Admittance Policy, Athletic Program, and Extended Care Program.*** We hope you find this information helpful.

If there is any other information or assistance we can provide, please feel free to call the office at **816-763-5837**.

If you would like to schedule a visit and tour of the school, please call to arrange a time.

St. Regis Academy will also have an Open House for New Families on Thursday, March 3rd, at 6pm.

More information about our school can be found on our website at www.regisacademy.org.

Sincerely,

Robin Fisher, M.Ed., Principal of St. Regis Academy

Fr. Sean McCaffery, Pastor of St. Regis Parish



St. Regis Academy

8941 James A. Reed Road, Kansas City, MO 64138 Ph: 816-763-5837 Fax: 816-966-1350
www.regisacademy.org

New Family Application Form 2022 / 2023

Tuition Agreement

FAMILY NAME: _____

Please list all children applying to St. Regis Academy for the 2022-2023 school year.

Child #1

Last Name	First Name	M/F	Date of Birth	Grade (2022-23)
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Child #2

Last Name	First Name	M/F	Date of Birth	Grade (2022-23)
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Child #3

Last Name	First Name	M/F	Date of Birth	Grade (2022-23)
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Child #4

Last Name	First Name	M/F	Date of Birth	Grade (2022-23)
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Application Fees:

Number of Children	Non-Refundable Application Fees – K-8 th Grades	Non-Refundable Application Fees – Preschool
	Fees	Fees
One child	\$350.00	\$75
Two children	\$500.00	\$150
Three children +	\$580.00	\$225

The application process is not complete until the Application Fee is paid.
(Only in the event that your application is not accepted will fees be refunded.)

Tuition Rate

The Tuition Rate for children in Preschool-8th grades enrolled in St. Regis Academy for the 2022-2023 school year (July 1, 2022 through April 30, 2023) is as follows:

Number of Children	Tuition Rate K-8th (Yearly) / (Monthly)	Preschool Tuition See *** below
One child	\$6,400.00 / 640.00	M-F: \$175 per child
Two children +	Multi-Children Discounts Available	M, W, F: \$105 per child
		Tu, Th: \$70 per child

All payments for K-8th are made through Blackbaud /Smart Tuition. Please fill out the Blackbaud/Smart Tuition Form for the 2022-2023 school year.

Kindergarten - 8th Grade families will have the opportunity to apply for tuition assistance.

There is a \$35 non-refundable fee to apply.

***Preschool: Preschool Tuition will be billed and collected by the Preschool Coordinator.

***Acceptable forms of Preschool tuition payments are cash, check, money order, and credit/debit cards.

FUNDRAISING: St. Regis Academy participates in fundraising activities to help develop and enhance current programs. Fundraising for each St. Regis family is mandatory, with each family being responsible for a profit to the school of \$250. Most fundraisers assume a 40% allocation. You may “buy out” your fundraising obligation for \$300. The PTO has various fundraisers planned for the 2022-23 school year.

VOLUNTEERING: Volunteering for each St. Regis family is mandatory, with each family being responsible for 20 volunteer hours per school year. Families who have a balance of unworked volunteer hours at the end of the school year will be charged \$10 per each unworked hour.

***Preschool: Fundraising and volunteer hours are not required of Preschool families, but are appreciated.

Parent Covenant Agreement:

I, the parent or legal guardian of the above mentioned child(ren), have read and understand the terms of this agreement. I understand that this is a financial obligation and, by my signature below, I agree to abide by the terms of this agreement.

Parent or Guardian Signature

Today’s Date

Printed Name

Thank you for choosing St. Regis Academy.

Consent for Photos, Recordings, Phone Directory, School Messenger

Diocese of Kansas City / St. Joseph

For purposes of marketing and publicity for St. Regis Academy and the Diocese, sometimes photos and other audio/visual recordings of our students are used. As an example, we might use these photos/videos on our website or in our Regis Review booklet. Please complete this section to indicate your permission for using these materials.

_____ Grant Permission

_____ Do Not Grant Permission

To notify our families of school closure days, special events, etc., we use School Messenger and Remind. Please complete this section to indicate your permission to be notified on your phone/cell phone through School Messenger.

_____ Grant Permission

_____ Do Not Grant Permission



Parent Information – If both parents reside in the same household, list “Same” in the mother’s column; if different households, please indicate which address should receive school correspondence by placing an “X” by the name.

Father’s Name

Mother’s Name

Father’s Address

Mother’s Address

Father’s City, State, Zip Code

Mother’s City, State, Zip Code

Father’s Home Phone Number

Mother’s Home Phone Number

Father’s Cell Phone Number

Mother’s Cell Phone Number

Father’s E-Mail Address (Please Print Clearly)

Mother’s E-Mail Address (Please Print Clearly)

Father’s Occupation & Employer

Mother’s Occupation & Employer

Father’s Work Number

Mother’s Work Number

Father’s Parish/Church and Denomination

Mother’s Parish/Church and Denomination

Emergency Contacts: If Parent/Guardian is not available, please contact:

_____/_____/_____
Emergency Contact Name Relationship Emergency Contact Phone Number

_____/_____/_____
Emergency Contact Name Relationship Emergency Contact Phone Number

.....
Regarding Custody of Children

It is the intention of St. Regis to best serve the children in our care. Regarding custody of children, please realize that unless we have legal documentation regarding custodial arrangements, we cannot legally refuse a parent coming to pick up a child. All documents regarding custody are kept in the child’s permanent file. If you have any specific concerns, please contact the school office.

Children reside with: Both Parents Mother Father Other _____ (please indicate)

.....
Ethnic Background

For State and Diocesan recording purposes, the following information needs to be noted as accurately as possible. Please circle the one that best fits your family:

Black/African American Asian Caucasian Caucasian/Hispanic
Multi-Racial Native American Pacific Islander Other: _____

.....

All Families – K-8th: Public School Information

In order for us to receive Federal and State funding for student testing, special student programs, and staff development, please indicate the public school district in which you reside, and the name(s) of the public school your child(ren) would attend if they were not students at St. Regis. Please be aware of possible school changes when your child enters Middle School. If you are unclear on how to fill out this part of the form, please contact the school office at 816-763-5837.

Our family lives in the following School District: _____

IF my child/ren attended the public school, he/she would attend:

1st Child would attend _____ School

2nd Child would attend _____ School

3rd Child would attend _____ School

4th Child would attend _____ School

NEW FAMILIES: Please list the name/s of the school/s your student/s attended in 2021-2022:

Name/s of School/s: _____

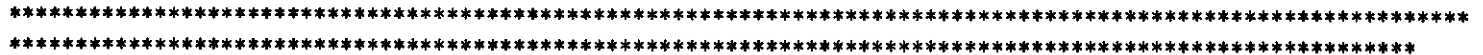


Referral Program for K-8th Families

If you refer a family to our school, and they register and attend St. Regis for the 2022-2023 school year, you will receive a credit equaling one month of your tuition payment amount that will be applied to your account balance during the 4th quarter. (Not to exceed \$550.) In order to receive this credit, ALL accounts must be current. Please list the family you would like to refer and their phone number.

Family Name

Phone Number



FOR OFFICE USE ONLY ~ PLEASE DO NOT WRITE BELOW THIS LINE

APPLICATION FEES: Date Paid _____ Amount Paid _____ Check/Cash _____

PARENT INSTRUCTIONS

Please use capital letters and print clearly.

1. ENTER FAMILY INFORMATION: Provide us with all of the requested contact information. If desired, use the "Additional Authorized Party" field to allow another person to access your tuition account information and make payments on the account. Be sure to include your email address, as we may contact you regarding important account information.

2. SELECT A PAYMENT METHOD: If you choose to pay by mail you will receive a bill that will be due on the date selected. Please mail your payment at least seven days prior to the due date. If you select Auto - Debit, Blackbaud Tuition Management will debit your bank or credit card account on the debit date selected. If you choose to pay from your checking account, please include a voided check to ensure the accuracy of your information. On the bottom of every check, there is a 9 digit routing number that represents your bank (example below). It is typically located on the left side of the bottom of the check. Blackbaud Tuition Management can not process automatic payments if the routing number is missing.

JOHN SMART 123 Smart Street New York, NY 10004		No. 0123 0123456789
Date _____		
Pay to the Order of _____	\$ _____	
SMART BANK New York, NY 10004		DOLLARS
Memo		
0123456789	012345678901234	0123
9 Digit Routing Number (required)	Bank Account Number (required)	

Please choose one of the due dates from the available dates provided. If you choose a due date not approved by your school, your account will default to the latest due date available.

3. SELECT A PAYMENT PLAN: Please choose one of the plans offered by your school by putting the letter of the plan in the box. Payment plans are made available by your school and cannot be changed by Blackbaud Tuition Management without school permission.

4. ENTER STUDENT INFORMATION: Please write the name and grade of the children who will attend this school.

5. PLEASE READ AND SIGN: Please review the terms and conditions. The Primary Bill Payer must sign the form.

TERMS AND CONDITIONS

The policies below are Blackbaud Tuition Management general terms and conditions. Not all policies listed below may be applicable to your school but are representative of Blackbaud Tuition Management policies, in general. Terms and Conditions are subject to change.

Blackbaud Tuition Management receives, processes, and deposits your payments into your school's bank account. Our secure website and customer service center are available to assist in answering your questions about your tuition payment plan.

REFUNDS: Blackbaud Tuition Management does not issue cash refunds. Overpayments will be carried on your account and credited to future tuition payments. All reimbursements or refunds must be arranged with your school.

CREDIT CARD PAYMENTS: Payments made with your debit and/or credit card are subject to credit card convenience fees.

LATE FEES: A late fee may be assessed by your school if balances due are not paid and posted by your established due date.

FOLLOW-UP SERVICE: Any payment that is not received by Blackbaud Tuition Management by your due date is considered late and may receive a late fee. In the event that your account becomes delinquent, Blackbaud Tuition Management may provide your school a follow-up service where Blackbaud Tuition Management may contact you via mail, telephone, or e-mail. Your account may be charged an additional fee as a result of this service. This fee is in addition to any late fees charged by your school.

FAILED PAYMENTS: A fee of \$30.00 will be applied to your account for any failed auto-debit and failed check payments. Your bank may impose additional fees.

AUTO-DEBIT TERMS (APPLIES TO AUTO-DEBIT ENROLLEES ONLY): By signing this enrollment form you agree to authorize Blackbaud Tuition Management to debit your account on the scheduled dates as described on the reverse side. If your auto-debit due date falls on a weekend or holiday, your account will be debited on the following business day. You agree that if any such debit is dishonored, for any reason, Blackbaud Tuition Management shall have no liability for any fees charged to you by your financial institution. Blackbaud Tuition Management will automatically reattempt any failed debits approximately 10 days after their failure. This authority will remain in effect until Blackbaud Tuition Management receives your written instruction to cancel auto-debit service. To cancel or stop a scheduled auto-debit payment, you must contact Blackbaud Tuition Management no later than 3 business days prior to the scheduled payment at (888) 668-8828.

PLEASE NOTE: Payments received in the mail take 1 business day to post. Blackbaud Tuition Management is not responsible for delivery delays when payments are sent via US mail. Please allow at least 5-7 business days for delivery.

TELEPHONE CONTACT: You consent to allow Blackbaud Tuition Management to call and/or text any telephone number; (i) you have provided to Blackbaud Tuition Management; (ii) that you have provided to the school relating to your Blackbaud Tuition Management account; (iii) from which you called us; or (iv) which we obtained and reasonably believe we can reach you. You agree that Blackbaud Tuition Management may call and/or text any of these telephone numbers with an automatic telephone dialing system, and calls may include an artificial/pre-recorded voice message. By providing us with a telephone number, you represent that you are either the subscriber or regular user of the telephone number. You further agree to notify us immediately if any telephone number you provide to us is no longer used by you.

BLACKBAUD TUITION MANAGEMENT PRIVACY POLICY: We do not disclose any personal information about our families to anyone, except as permitted by law. Blackbaud Tuition Management has adopted numerous procedures to protect the confidentiality of school and family information. We adhere to the Payment Card Industries Standard for storing family information.

BLACKBAUD TUITION MANAGEMENT SECURITY POLICY: Access to your personal and account information is restricted to those employees who need to know that information as part of their job, to service your account, or to provide products and services to you. We maintain physical, electronic, and procedural safeguards that are reasonably designed to guard your non-public personal information. We adhere to the Payment Card Industry Data Security Standard (PCI DSS). The Payment Card Industry Data Security Standard (PCI DSS) is a proprietary information security standard for organizations that handle branded credit cards from the major card schemes including Visa, MasterCard, American Express, and Discover.

parent.blackbaud.school

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If you h
this form



St. Regis
ACADEMY *Catholic Classical Education*

St. Regis Academy Family Covenant Agreement 2022-2023

This Covenant agreement represents our commitment to collaborate with the work of the Catholic school in the formation of our children. As first teachers of our children in faith, we hereby accept responsibility to support Church teaching in the school, participate in church services every week, and see that our children attend church every week.

For Catholics, this Covenant is an agreement to participate in the Holy Sacrifice of the Mass on all Sundays (weekends) and Holy Days.

For non-Catholics, this Covenant is an agreement to attend weekly church services in your denomination.

We acknowledge that the teachers are also pledged to the Catholic/Christian commitment. Because of this partnership of parents and teachers in the formation of children is so important, we accept the family covenant for church attendance as a way of honoring the third commandment, as an extension of our baptismal vows and as essential for the spiritual formation of our children.

Because our school strives to be a faith community, parent cooperation and good parent-teacher relations are essential. As members of a faith community, our first instinct is to assume that all of us, teachers, administrators, parents, guardians and other care-givers, have the child's best interest at heart.

While our school is excellent in many ways, no one within our community is perfect and problems and misunderstandings will occur. When a problem or disagreement arises, we will make every effort to contact you to clarify the situation. Parents, guardians and family members who experience problems, or are confused with some matter regarding your child's educational experience, are asked to show similar respect by: a) striving first to learn the reasons behind a policy; b) inquiring about the teacher's or school's understanding or decision before judging or forming an opinion. Those who are not satisfied with what they have learned are asked to approach the administration to investigate the matter. In this way, positive resolutions can be reached.

Parents/guardians are asked to follow these guidelines for expressing concern over a school matter:

1. If the problem involves routine procedures such as homework, class assignments, classroom or playground behavior, or student-to-student problems, then the parent is asked to contact the teacher first. The best way to do this is usually through a phone call to the school where a message will be given to the teacher to return your call. Teachers will return the phone call within 24 hours. For a variety of reasons, parents should not attempt to bring up a difficult or serious matter in front of other students while the teacher is on duty during the regular school day. We also suggest that phone messages are left for teachers instead of emails.
2. If the problem is more serious, the parent or guardian should inform the Principal in writing or with a phone call. Only signed notes or callers who identify themselves will be taken seriously. Due to school responsibilities, the Principal may not be available immediately; therefore, patience in setting appointments or in expecting a return phone call is requested. Since concern for your child is uppermost in all our minds, we will make every effort to accommodate you and your concerns. We simply ask that you understand that many children and other parents may also be requiring our immediate attention at the time.

Continued on other side >>>>>>

3. All staff members of our school promise prompt attention to problems, privacy in discussing matters, professional courtesy and respect when problems are presented, and a sincere effort to resolve problems in a Christian manner. That is, we promise to approach problems and misunderstandings in a manner that expresses genuine concern for the welfare of your child spiritually, psychologically, academically, and physically, and also the welfare of his or her fellow students.
4. With this in mind, parents/guardians are expected to show the same concern and respect for the staff of our school, as well as the other children and families of our community. The following behaviors, therefore, are unacceptable within our community: We will not tolerate assaults or harassment of a staff member, student, parent, guardian or family member. Nor will we tolerate intimidating or verbally abusing any member of the community – in person or in writing.
5. Commission of any of the above acts on the part of a staff member will lead to appropriate disciplinary actions. Likewise, misconduct on the part of a parent/guardian or family member may lead to a warning or one of the following actions: a) limiting or refusing permission to enter or use school grounds or facilities; b) asking that someone other than the person exhibiting poor behavior represent the child's interest on school matters; c) refusing to allow the child to re-register; in extreme cases, initiating procedures to ask the family to withdraw the child from the school.

We rely on the good faith and the sincere efforts of everyone in the school community to keep the spirit of this covenant so that we may become the genuine faith community which we strive to be.



St. Regis
ACADEMY *Catholic Classical Education*

Signature Page for Family Covenant

2022-2023 SCHOOL YEAR

PLEASE SIGN BELOW

Family Covenant:

By signing this form, you have indicated that you have read the FAMILY COVENANT FORM for the school year 2022-2023 and understand that St. Regis Academy relies on the good faith and the sincere efforts of everyone in the school community to keep the spirit of this covenant so that we may become the genuine faith community which we strive to be.

Parent/Guardian Signature

Date

Please Print Parent/Guardian Name



Dear Parents and Guardians,

I am excited to make you aware of an amazing opportunity that has recently become available for some of our qualifying incoming families. "In 2021, the Missouri General Assembly passed HB349 and SB86 which established the Missouri Empowerment Scholarship Accounts Program, MOScholars. The law provides State tax credits for contributions to approved, non-profit Educational Assistance Organizations (EAOs). These EAOs use the contributions to award scholarships to Missouri students with Individual Education Plans (IEPs) and students living in low-income households." (<https://treasurer.mo.gov/MOScholars/Default>)

This means that it is possible for our qualifying incoming families (new to St. Regis from a public school, new to the Kindergarten Class, and scholars currently in Kindergarten moving into first grade) can apply for a full tuition scholarship for the 2022-2023 Academic year. Yes, FULL TUITION! (Registration and fundraising fees not included)

This is an amazing opportunity that can benefit many of our families as well as our Academy. Since this is a brand new program, we are playing the waiting game with the State but want to keep you informed. Once these scholarships are officially available, they will go fast. It is important that families are ready to apply! To receive up-to-date notifications about the application process and the upcoming prequalification process, please use the Bright Futures Fund (our EAO) link below to join the information list.

Missouri Scholarships -

<https://www.brightfuturesfund.org/moscholars.html>

Scroll to the bottom and click "I am interested in Scholarships"

We expect the pre-qualification application to be available in the next two weeks and the actual application to be available between now and the end of June. While we are hopeful for an exact date, we are at the mercy of the State. They are working very hard to make this available as soon as possible. Just be sure to check your email and we will keep you updated along the way!

I will be out of the office after Friday, May 20, 2022. Ms. Moore (Mmoore@regisacademy.org) and Ms. Seura (Mseura@regisacademy.org) will keep you informed of all scholarship updates along the way.

If you have any questions about this new scholarship, please do not hesitate to contact Marilyn, Mary or me.

Respectfully,

Robin Fisher

Principal



St. Regis Academy

Tuition Assistance Application for 2022-2023 School Year

Tuition Assistance Application for 2022-2023 School Year

Deadline for Applications

Returning Families – Thursday, March 10, 2022

New Families – Thursday, April 14, 2022

*While applications will still be accepted until the start of school,
funds for tuition assistance are very limited after Thursday, April 14, 2022 .*

Dear Applicant,

Thank you for your interest in St. Regis Academy! St. Regis Academy in partnership with parents, as the primary educators of their children, seeks to provide a Catholic Classical Liberal Arts Education centered on Christ. We seek to cultivate an environment that fosters a student's natural desire for Truth, Beauty, and Goodness. St. Regis Academy prepares students to think critically, reason logically, articulate clearly, and engage others persuasively. Our enrollment includes racial, ethnic, and economic diversity within the Body of Christ, providing a wealth of opportunity for students to grow in virtue by pursuing spiritual, emotional, and academic excellence.

Due to the support of our Parish and other generous donors, St. Regis Academy is proud to offer tuition assistance for families in need within our means. It is the expectation of St. Regis Academy supporters that tuition assistance is provided to families indicating a genuine financial need and a genuine commitment by each family to support their child(ren) in their spiritual, academic and emotional growth. Tuition assistance is awarded based on an agreed upon partnership between the applying family and the Academy. In order for our tuition assistance program to live long into the future, the Tuition Assistance Agreement is not a recommendation but a requirement. Families that do not meet the requirements as indicated in the Tuition Assistance Agreement are subject to a reduction in Tuition assistance or, in serious cases, a total loss of Tuition Assistance. In efforts to safeguard St. Regis Academy, provide consistency, answer questions, and clarify the terms of this gift, families interested in tuition assistance must schedule a meeting with the principal. We ask that families who are not able to afford full tuition, offer their time and talent in return.

Again, tuition assistance is awarded based on financial need, availability, and parent commitment to the tuition assistance agreement. In order to operate within our budget, St. Regis is limited on the amount of tuition assistance we can give. Please prayerfully consider your request and your family's need before applying.

If you have any questions regarding our tuition assistance program, or the application, please contact the Academy office at (816)763-5837 or email us at rfisher@regisacademy.org.

Robin Fisher, M.Ed.
Principal
St. Regis Academy
rfisher@regisacademy.org.

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Applicant:

First Name:

Last Name:

Address:

Date of Birth:

Marital Status:

Relationship to Student:

Employment Status:

Employer:

Occupation

Religious Affiliation:

Place of Worship:

Co-Applicant:

First Name:

Last Name:

Address:

Date of Birth:

Marital Status:

Relationship to Student:

Employment Status:

Employer:

Occupation

Religious Affiliation:

Place of Worship:

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Additional Questions:

Please describe special circumstances related to your household that the Tuition Assistance Committee should be aware of. This information is confidential and will only be available to the Tuition Assistance Committee. (Attach an additional sheet, if necessary)

Parent Response Questions

(In order to continue our tuition assistance program, answers below may be shared or used for publication purposes. The scholar(s) and applicant's identity will not be revealed in anyway.)

Household Size

What financial sacrifices are you making or willing to make to enable your child(ren) to attend private school? (I.e. overtime, additional part time work, family assistance, etc.)

Please describe why receiving this tuition assistance for your child(ren) is important? (Attach an additional sheet, if necessary)

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Please share any additional information regarding your family that you feel important for the scholarship review committee to know. (Attach an additional sheet, if necessary)

Taxable Income:

Does the applicant receive income reported on a W-2? Yes No

Does the co-applicant receive income reported on a W-2? Yes No

Does the applicant file a U.S Federal Income Tax Return? Yes No

Applicant's adjusted gross income from the most recent tax return:

Does the co-applicant file a U.S Federal Income Tax Return?
Yes – files jointly
Yes – Files separately
No

Do you own any of the following?

Business	Yes	No
Rental Property	Yes	No
Partnership	Yes	No
Farm	Yes	No
S Corporation	Yes	No
Estates and Trusts	Yes	No

Nontaxable Income

If you collect any nontaxable income, please notate it below

Alimony received

Child support

Temporary assistance for needy families (TANF)

Welfare

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Supplemental Nutrition Assistance Program (SNAP)

Tuition support from friends/relatives/employers

Workers Compensation

Housing Allowance (Military, Religious, Parsonage, Etc.)

Tax-exempt interest

Other nontaxable income (Foster care allowance, VA benefits, etc.)

Social Security

If household members collect nontaxable social security income, please indicate it below

Name : _____

Name : _____

Change of Income:

Do you anticipate a decrease in your annual income for 2022?

Yes

No

Monthly Expenses:

Do you rent or own your primary residence?

Rent

Own

Monthly rent or mortgage payment (Include principal, interest, taxes, and home insurance)

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Do you own a second home (not including rental property)?

Yes

No

List all vehicles leased or owned, including any vehicle that does not have a monthly payment. Please do not include insurance expenses.

Year	Make/Model	Monthly Payment

Credit Cards and Other Loans

Total Credit Card Debt

Total of all minimum amounts due on monthly credit card statements

Monthly student loan payments for family members no longer attending college

Do you have other monthly loan payments (Do not include cell phone, utilities, or other living expenses) Yes No

Monthly alimony payments

Monthly child support payments

Health insurance premium paid per month

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Annual Expenses:

Annual vehicle insurance expense

Total annual out-of-pocket medical expenses not paid by insurance

Charitable contributions – Cash or checks per year

College Expenses

Number of family members attending college beginning this fall

Child/Day Care Expenses

Number of children for whom you pay child/day care expenses beginning this fall

Elder Care Expenses

Number of people for whom you pay elder care expenses

Assets & Liabilities

Value of Cash, savings, and/or checking accounts

Value of stocks, bond investments, mutual funds, and/or certificates of deposit

Value of your 529 plan accounts

What is your expected contribution in 2022 to 529 plan accounts?

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Value of retirement plan assets

What is your and/or your spouse's annual contribution to retirement plan assets?

What is the estimated value of your home?

What is the amount you owe for your home?

**Conditions of Ongoing Tuition Grant
(Please initial below)**

_____ I will pay my child's school account in a timely and responsible manner. Should an expected or unexpected delinquency occur, I will contact the business office within 15 days to discuss a repayment plan.

_____ I certify that all financial information provided to St. Regis, Bright Futures Fund, and Soar with The Eagles to determine our eligibility is true and complete to the best of my knowledge. I agree to provide proof, if asked, that the information given to school is true and acknowledge that failure to do so will result in a loss of the tuition grant.

_____ I agree to allow my child's school to provide academic performance information for my child to BFF and/or ACE with the assurance that the information remains confidential.

I certify by my signature below that the information I am providing to Bright Futures Fund and Soar with the Eagles Fund is accurate and true to the best of my knowledge. My signature also confirms that I have read and understood the eligibility guidelines for the program. I understand that all of the above conditions must be met by child/family to be eligible for the tuition grant. I agree to allow my child's picture to be taken and used for promotional and fundraising purposes. I agree to release Bright Futures Fund, Soar With the Eagles Fund and St. Regis Academy from any liability in its efforts to provide this tuition grant.

Signature of Parent/Guardian: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

**Send completed application along with proof of income to:
St. Regis Academy: FAX 816-966-1350
Questions, please call 816-763-5837
Or email: rfisher@regisacademy.org**

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

REQUIRED DOCUMENTS!

PROOF OF INCOME (2021 Federal 1040 or W-2s plus income from any other sources)
MUST BE SUBMITTED WITH YOUR COMPLETED APPLICATION!

Tuition Assistance Agreement

Family Name: _____

In acceptance of the Tuition Assistance, I will complete the following requirements:
Initial next to each item

_____ I will ensure at least **90% daily attendance** of my child(ren).

_____ I will ensure that my child is seated in their classroom and ready for school by 8:00am each morning assuming **no more than five tardies per quarter**.

_____ I will complete the free and reduced lunch program form no later than August 31st.

_____ I will establish direct withdrawal with Smart Tuition. I will establish direct withdrawal from my bank/credit card to make all tuition payments.

_____ I understand that tuition assistance can be revoked if there is a delinquency on my account in excess of 30 days. If you foresee a problem, contact our business office in advance (816)761-1608 ext: 302

_____ Your student's behavior will be reviewed on a monthly basis. Student(s) with excessive write ups, detentions, or suspensions may lose their tuition assistance during the school year. Three or more office referrals within a semester may result in the loss of tuition assistance.

_____ I will share my time and talent with the school community. In addition to the twenty hours required by each family, I will contribute a **minimum of 2 hours of volunteer time quarterly**. This is in addition to the 20 volunteer hours each family is required to complete each year.) A form will be sent to each family quarterly and must be submitted to the office quarterly.

I plan to volunteer my time in the following ways:

_____ I will write a thank you letter for funds gifted to my family that will be used to encourage continued support of the Tuition Assistance Program. I understand that my last name is not required on this note for the purposes of confidentiality.

_____ My child(ren) receiving tuition assistance will write a thank you letter for funds gifted to my family that will be used to encourage continued support of the Tuition Assistance Program. I understand that my last name is not required on this note for the purposes of confidentiality.

All tuition assistance grants are reviewed on a monthly basis. Those families who do not meet the requirements of the tuition assistance may not qualify for the entire tuition assistance amount.

Please note: Tuition Assistance Forms that are not filled out to completion will not be considered.

Your tuition assistance award will NOT be applied to your account until this form is received in the office. Tuition assistance will be applied to your account on a semester basis.

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date



St. Regis Academy
8941 James A. Reed Road
Kansas City, MO 64138, Ph: 816-763-5837
www.regisacademy.org

Admittance Policy for New Scholars 1st-8th

Dear Parents/Guardians:

We thank you for your interest in St. Regis Academy.

Please review our Admittance Policy below:

- It is recommended that Scholars entering 5th-8th grade have a minimum grade average of 3.0 on a 4.0 scale or the equivalent
- A Placement Test for 1st-8th graders, prior to interview with Principal: Based on the scores, Enrichment may be required at the parent's expense.
- Two letters of recommendation: present teacher and/or administrator and one from their Pastor or religious leader
- Current standardized test scores, IEP & Special Ed. info, disciplinary record, and current grade card from previous school. **Failure to supply all documentation may result in removal from St. Regis.**
- An interview with the Principal
- Students, if accepted, are on a 90 day probationary basis. Attendance, grades, and behavior will be reviewed every 30 days.
- Students should not have any serious discipline problems on their academic record. Please note that scholars with serious disciplinary concerns will be asked to wait until they can show one full year of improved behavior prior to admittance.
- Parents must adhere to Diocesan Family Covenant. This policy statement is included in our Handbook and regards a mutual partnership between parents and our Academy.

Please call the school office to set up an interview appointment, and please bring the letters of recommendation, the standardized test scores, disciplinary records and current grades to this interview.

Sincerely,

Robin Fisher, M.Ed.
Principal



St. Regis Academy
8941 James A. Reed Road
Kansas City, MO 64138, Ph: 816-763-5837
www.regisacademy.org

Special Service Records Required

In order to best support your child(ren), we must be aware of any additional services your child currently receives, or has received in the past.

Incomplete records can be detrimental to your child's academic progress.

Please indicate if your child receives any of the following:

Please check any box that applies to this scholar:

504 Plan IEP Title 1 Reading Title 1 Math

Speech Physical Therapy Other Service

Failure to supply these records, prior to your child's admission, may result in immediate dismissal from St. Regis Academy.

Thank you for your partnership as we strive to provide your child with the very best care.



St. Regis Academy

8941 James A. Reed Rd.
Kansas City, MO 64138
816-763-5837

RECORDS REQUEST

**Request/Authorization to release school records regarding the following child:
One form per child, please.**

Child's Name

Date of Birth

Last Grade Attended

Parent's Name

Parent's Signature

Information Requested:

Attendance Information

Withdrawal Date

Grade Level

Grades (includes withdrawal grades)

Discipline Record

IEP & Special Ed. Info

Key to grading System

Psychological Records

Immunizations/Health Records

Standardized Test Scores

Please send all information to:

St. Regis Academy
8941 James A. Road
Kansas City, MO 64138
Phone: 816-763-5837
Fax: 816-966-1350
Email: mmoore@regisacademy.org

1st Request _____

2nd Request _____

3rd Request _____

So that we may serve this child, please send all information as soon as possible. Please be sure to indicate your school's complete address (include postal and phone number) so that we may contact you if we have further questions.

School Name: _____

Address: _____

City, State, Zip: _____

Phone #: _____

Fax #: _____

According to the Final Regulations – Family Education rights and privacy (Buckley Amendment) date June 17, 1976, it is no longer necessary to obtain written consent to release records. When a student has indicated his or her intention to enroll, the up-dated regulations state that student records may be exchanged between educational institutions without written consent for such a release.



St. Regis Academy
8941 James A. Reed Road
Kansas City, MO 64138, Ph: 816-763-5837
www.regisacademy.org

Kindergarten Program

- *The Kindergarten program at St. Regis is an All Day program. Our school hours are 8:00am-3:20pm.*
- *Kindergarten students wear school uniforms.*
- *Children entering Kindergarten must be five years old by July 31st.*
- *Kindergarten Screenings are scheduled for Wednesday, April 6th, from 4:00-6:00pm and Wednesday, April 20th, from 4:00-6:00pm. Please call the school office at 816-763-5837 to schedule a screening time for your incoming Kindergarten scholar. You may also email the school office at mmoore@regisacademy.org to schedule a time. The screening will take approximately 30 minutes.*
- *We encourage you and your child to visit the Kindergarten classroom before the new school year.*
- *All new parents must complete the Protecting God's Children class by August 31st. Please go to virtus.org for information regarding classes.*

Please call the office at 816-763-5837 if you need any further information about our Kindergarten program or to arrange a visit.



ST. REGIS ACADEMY

VOLUNTEER INFORMATION 2022-2023

Calling ALL St. Regis Academy families! Volunteer Opportunities!

Each family is required to complete 20 Volunteer Hours each year.

Families receiving Tuition Assistance are required to complete **28** total Volunteer Hours. Participation in the events and activities listed below will count towards your family's Volunteer Hours. Below is a list of volunteer opportunities for the 22-23 school year. The dates for these volunteer opportunities will be forthcoming.

Cookie Dough Fundraiser Delivery: Help with order fulfillment in the Parish Hall.

Trunk n' Treat: Volunteers are needed to facilitate activities and parking lot safety.

Special Friends Day: Volunteers needed to deliver snacks to classrooms and facilitate activities.

Father/Daughter Dance: Volunteers needed to setup, serve food, and cleanup at the event.

Trash Bag Fundraiser Delivery: Help with order fulfillment in the Parish Hall.

Mother/Son Bingo Brunch: Volunteers needed to setup, serve food, and cleanup at the event.

Luau Auction: Volunteers needed throughout the weekend to set-up, run, and clean-up at the event.

Fun Afternoon: Volunteers needed to facilitate games and activities for all grades.

Culver's Nights: Adult volunteers deliver food to dining room customers at the Lee's Summit Culver's.
***PTO is looking for a Culver's Night Coordinator!

Kansas Speedway (NASCAR): Adult volunteers needed to work in the beverage tent.
***Speedway events are required for those families receiving Tuition Assistance.

Fall & Spring Book Fair: Volunteers needed to set up and pack displays, as well as sell items during open hours.

School Aide: Contact the School Office to volunteer in the **Cafeteria** or in the **Classroom**.

Athletic Events: Adult volunteers are needed to collect admission and sell concessions during football, volleyball, and basketball games played at St. Regis. Online sign-ups will be sent periodically.

**When volunteering, please be sure to email your
Volunteer hours to Ms. Moore in the school office.**



St. Regis Academy Dress Code 2022-23

GIRLS - Grades K-8: **Shirts** - knit, 2 or 3 button polo shirt or turtleneck - "true" red or white. A plain white short-sleeved T-shirt may be worn underneath.
*Shirts are to be tucked in at all times.

Uniform Sweatshirt – Orders taken at start of school year through the Academy office. Only red, white or black with the St. Regis Shield.

Uniform Sweater – Plain black or red front button sweater. Purchased through any store – may be worn over the knit shirt. Only the Uniform Sweatshirt or Sweater may be worn in the classrooms. All other jackets/sweatshirts are for outdoor use only.

Pants or Shorts - Navy blue or black twill material; needs to be purchased from the uniform department of any retail store. (No contrasting over-stitching/piping, no cargo, no "skinny" type pant)

**Shorts may be worn all year long. (No shorter than 3 inches above the knee). *Cargo shorts are NOT permitted*

Belts – Must be worn with shorts or slacks having belt loops in grades 3rd-8th. All belts must be plain and black, brown, or navy in color. Decorative belt buckles are not permitted.

Socks - must be worn at all times. Socks must be solid red, white, black or navy in color. Solid white, red or black tights are allowed.

Shoes - Shoes must be closed toe and heel with 1 inch, or less, heel. No Crocs, sandals, high heels, stacked/wedged heels, open-backed shoes or boots of any kind. Shoes need to be tied, velcroed or laced up at all times.

Hair – Scholars are expected to have their hair groomed and neat at all times. Scholars with hair twists, braids, or locs (dreadlocs) cannot have hair covering face. Scholars are NOT permitted to have highlights (hair color) other than their natural hair color.

Jewelry: a simple cross, medal or crucifix. Earrings are to be simple, no longer than 1", or posts. One bracelet only. Chokers are not permitted. Smart Watches are not permitted.
No acrylic nails.

Grades K-3: **St. Regis Plaid Jumper** – Purchased through Dennis Uniform (no shorter than 2 inches above the knee).

Grade 4: **St. Regis Plaid Jumper or Skirt** - Purchased through Dennis Uniform (no shorter than 2 inches above the knee).

Grades 5-8: **St. Regis Plaid Skirt** – Purchased through Dennis Uniform (no shorter than 2 inches above the knee).

*Skirts and knit shirts are not to be rolled.

Dennis Uniform Contact Information: 913-380-6500 / www.dennisuniform.com

Jumper and skirt length standard will be enforced all year long. Please keep this in mind when purchasing new uniform jumpers/skirts. After the third jumper/skirt violation is sent, the student will be required to wear uniform pants for the rest of the school year.

*K - 8 -- Black leggings, to the ankle, or tights – white, red or black - may be worn under the jumpers/skirts on cold days. No sweatpants or yoga pants are to be worn in the classrooms.

*K - 8 -- Shorts (not visible) are worn under all skirts and jumpers. Pants are not to be worn under uniform skirts or jumpers.

Grades 7-8: **Make-up in moderation.**

*Make-up, lotions, and cologne should be applied at home and not brought to school.

BOYS - Grades K-8: **Shirts** - knit, 2 or 3 button polo shirt or turtleneck - "true" red or white.

A plain white short-sleeved T-shirt may be worn underneath.

*Shirts are to be tucked in at all times.

Uniform Sweatshirt – Orders taken at start of school year through the Academy office. Only red, white or black with the St. Regis Shield.

Uniform Sweater - Plain black or red front button sweater. Purchased through any store - may be worn over the knit shirt. Only the Uniform Sweatshirt or Sweater may be worn in the classrooms. All other jackets/sweatshirts are for outdoor use only.

Pants or Shorts - Navy blue or black twill material; needs to be purchased from the uniform department of any retail store.

(No contrasting over-stitching or piping, no cargo pants or shorts)

**Shorts may be worn all year long. *Cargo shorts are NOT permitted.*

Belts- Must be worn with pants or shorts having belt loops in grades 3rd-8th. All belts must be plain and black, brown, or navy in color.

Decorative belt buckles are not allowed.

Socks—must be worn at all times. Socks must be plain in design and white, navy or black in color.

Shoes – Shoes must be closed toe and heel with 1 inch, or less, heel.

No Crocs, sandals, flip-flops or boots. Shoes need to be tied, velcroed or laced up at all times.

Hair – Scholars are expected to have their hair groomed and neat at all times. Scholars with hair twists, braids, or locs (dreadlocs) are expected to have hair neatly banded (tied to the back) at all times. Scholars are NOT permitted to have highlights (hair color) other than their natural hair color. No designs cut or etched into hair. No facial hair is allowed.

Headbands with logos are not permitted.

**Boys may not wear earrings or make-up.*

Jewelry: a necklace that is a simple cross, crucifix, or religious medal is allowed. One bracelet allowed, no sweatbands. Chokers are not permitted. Smart Watches are not permitted.

*SHIRTS must be tucked in at all times—not rolled.

Spirit Days/Casual Dress Days

Occasionally, we will have Spirit Wear Days. On these days, scholars may wear casual non-uniform pants/jeans/sweatpants with any St. Regis Spirit Wear or SOLID red, black, or white shirt – NO PRINTS. The casual pants/jeans/sweats should be black, navy, white, gray or red in color. No yoga pants or leggings. There cannot be holes in any clothing.

There may be other designated casual dress days. On these days scholars may be out of uniform, although appropriate clothing is still required. Suggestive or objectionable writing or designs are not appropriate. Halters, tank tops, and muscle shirts are not allowed. The midriff area must be covered at all times. Shirts cannot be tied in the front or back. Shoes must be closed toe and heel with 1 inch, or less, heel. No Crocs, sandals, Uggs, boots or flip-flops. Often there will be a sponsored theme for the day and a small fee (collected for a designated charity or school sponsored event).

These days will be announced and scholars will be reminded over the intercom the day prior to casual dress day. All skirts must be no shorter than 2 inches above the knee and shorts must be no shorter than 3 inches above the knee. NO running shorts, spandex shorts/pants, or yoga pants are allowed. Sweatpants are not to be rolled. There cannot be holes in any clothing.

Administration reserves the right to decide what appropriate attire is.